

**MINUTES OF THE MEETING OF WHIXLEY PARISH COUNCIL HELD IN
WHIXLEY VILLAGE HALL ON TUESDAY 21ST NOVEMBER 2017 AT 7.30 PM**

Present: Cllrs Bailey, Beckett, Fathers, Horton and Voakes
Members of the public: 9
APOLOGIES FOR ABSENCE
None received. Cllr Beckett introduced Alison Daley as note taker.

DECLARATIONS OF INTEREST

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 15-17 of the Members' Code of Conduct. Also, to declare any other significant interests which the member wishes to declare in the public interest, in accordance with paragraphs 19 of the Members' Code of Conduct to be considered at the meeting.

None received.

MINUTES

The minutes of the Ordinary Meeting of the Parish Council on Tuesday 10 September 2017 were signed and approved

PUBLIC OPEN FORUM

This item is included on the agenda as an opportunity for members of the public to comment on Items within this agenda. Any member of the Public wishing to raise any other matters should contact the Proper Office/Clerk. The Public only have a legal right to observe a Parish Council meeting not to speak/debate within it. The public and the press have a right to record, film or broadcast Parish Council Meetings. It would be helpful if the Clerk could be advised in advance, in order that the Parish Council provide reasonable facilities to meet the needs of the person filming.

No items had been put forward to the Council ahead of the meeting,

Mr R Illingworth raised the issue of speeding on Station Road/Rudgate and also asked what steps the Council could take against the now resigned Clerk of the PC for not fulfilling her duties fully. It was confirmed these 2 points would be addressed under the appropriate agenda item.

Mr S Wright reported that he would like to attend the Allerton Waste Recovery Liaison meeting, and asked if this was a formal meeting that the Parish Council would attend. Cllr Beckett confirmed this was a community meeting so it was fine for Mr Wright to attend in his own right.

Mr I McNeill asked if the Parish Council would confirm their support for the Sugar Beet Protest group. Cllr Beckett confirmed the Sugar Beet Factory was an agenda item and would be discussed.

5. DISTRICT AND COUNTY COUNCILLOR REPORTS

County Councillor Paraskos gave a report on the local plan, the Hammerton application and Sugar Beet Factory proposal status. Cllr Teague was not present

6. POLICE REPORTS

No report received as no Police Officer in attendance. Mr Illingworth proposed that to address the speeding issues on Station Road/Rudgate that the PC should request the police to operate a Speeding Camera in the area rather than always on A59. The PC agreed this was a good suggestion and would action.

ACTION : Cllr Beckett will write to the Police Authority to request if a speed camera vehicle can be arranged.

7. CLERKS REPORT

Cllr Beckett informed the parish that Joy Richardson Clerk to the Parish Council had resigned at the end of September and left her post at the end of November, an advert has been placed on local notice boards and the YLCA website but so far no applications had been received..

ACTION: Cllr Beckett to send letter to YLCA to seek advice on finding a new clerk etc

8.SUGAR BEET FACTORY

Cllr Beckett read a statement from HBC confirming that a planning application for the Sugar beet Factory has not been received, and when it is the normal planning and local consultation process will take place. Cllr Beckett also confirmed that she had separately taken advice from YLCA (Yorkshire Local Councils Association) regarding the ability to make representation prior to the application. It was confirmed that the PC can only make representation when the planning application is received and the PC needs to remain impartial and listen to all views and representations. As no planning application has been received the PC is not in a position to comment on the Sugar Beet proposals, however, once the application is received the PC will consider the application fully as they do with all Planning applications. This will involve taking on board all resident's comments, the views put forward by the protest group as well as the Council making a site visit and formally reviewing all aspects of the planning proposal by the applicant.

Mr McNeill informed the PC that all surrounding PC's had been asked to support the protest group. Cllr Beckett confirmed that the PC has sought legal advice and were not in a position to do this as this could jeopardise the opportunity to make comment when the application is submitted. The Council must ensure they remain open minded to consider the application fully when it is received.

Cllr Beckett suggested that the PC would be happy to confirm that it "recognises the protest group and understands the strength of feeling from residents" but that is as far as the PC can go at this stage. This was agreed.

ACTION: Cllr Beckett to write to Mr McNeill and state that "Whixley PC recognises the protest group and understands the strength of feeling from local residents"

9. PARISH MAINTENANCE & GRASS CUTTING

Reviewed the grass cutting schedule for Ainsty View and confusion about responsibility of who cuts what.

ACTION: Cllr Beckett will request quote from HBC and clarify with them the areas the Parish Council is responsible for and also discuss with current contractor.

10. PLANNING APPLICATION NOTIFICATIONS

17/04357/FUL Valentine House, High Street, Whixley YO26 8AW
Site meeting held on 31 October 2017 – No objections

11. PLANNING DECISIONS AND APPEALS

17/03513/FUL Mistletoe Cottage, Station Road, Whixley YO26 8AH
Approved

12. ALLOTMENTS

Cllr Horton was pleased to report 100% occupancy with 1 person on waiting list. Garage agreement had been drafted and it was agreed this should be issued.

ACTION: Cllr Horton to issue Garage agreement.

13. REPORTS OF FINANCIAL MATTERS

13.1 To receive Cash Book, Bank Balances & Reconciliation: -

To receive the Actuals v's Budget as at 30th October 2017. *(Circulated with agenda)*
Prepared by Joy Richardson ~ Responsible Financial Officer 14 October 2017

13.2 Noted: Balance as at: 30th October 2017

Made up of	Parish Council Com Account	6142.09
	Village Shop	3363.28

The Net balances reconcile to the Receipts and Payments account as follows: 9505.3

13.3 Agreed the Actuals v's Budget as at 30th October 2017. *(Circulated with agenda)*

13.4 Agreed the following payments:

From Parish Council Community Account

Clerks Salary J Richardson Sept to Nov	866			£264.47
HMRC PAYE Sept to Nov	867			£8.20
OFFICE EXPENSES	868			
HBC for Rospa Playground Report	869		£66.00	
A1 Skip Hire (for bonfire/litter pick)	870		£140.00	
Whixley Village Hall hire of room for 3 meetings	871		£48	

From Village Shop Account

NFU for buildings insurance cheque No 3 £181.03

13.4 To consider request from Whixley and Green Hammerton PCC for contributions to cost grass cutting at Whixley new graveyard. Agreed 50% contribution.
Cllr Becket to inform PCC arrange payment.

14. DRAFT BUDGET/PRECEPT 2018/19

The Council considered financial details in order to agree budget and precept for the financial year 2018/19. It was agreed in line with inflation a 3% increase in precept would be applied.

ACTION: Cllr Beckett to submit budget proposal and precept increase.

15. CORRESPONDENCE

Data Protection Bill – update received 21 September 2017

Allerton Waste Autumn Newsletter

Village Hall Play Area Safety Inspection report

Request by Whixley and Green Hammerton PCC grass cutting costs (see above)

Keep Green Hammerton Green Group letter

It was noted that the Parish Council will also recognise KGHG Group, the same as the Sugar Beet Factory protest group.

ACTION: Cllr Beckett to confirm recognition of KGHG group.

16. CO-OPTION TO PARISH COUNCIL

Cllr Beckett informed the Council that R Illingworth had withdrawn his application to re-join the council for personal reasons. His withdrawal was accepted. She also urged Councillors to encourage younger representatives to join the Council to give a more balanced and fuller representation. Cllr Horton noted that the Parish Council should also encourage applications from women to ensure a gender balance.

17. PARISH COUNCILLORS REPORTS

Cllr Bailey reported that he'd been approached by a resident in High Street (5-8) about problems with their address and if consideration could be made to re-name no 5-8 to Ainsty View.

ACTION: Cllr Bailey to write to residents at 5-8 High street to ask if they do want their properties renamed.

Cllr Voakes thanked Cllr Beckett, Cllr Bailey and Cllr Horton for their hard work over the last couple of weeks.

Cllr Horton raised the issue of the Council's email address and laptop software and virus up-dates. It was agreed that Cllr Horton and Cllr Beckett will review and agree go forward plan for the email address. It was also agreed that the 365 and virus subscriptions be renewed.

Cllr Horton requested that the advert for the Clerk vacancy be advertised on local job board. This was agreed.

ACTION: Cllr Beckett to arrange job advert to be placed in Harrogate Advertiser.

18. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

Include report back on possible re-naming of 5-8 High Street on next meeting agenda

22. DATE & TIME OF NEXT MEETING

Currently timetabled as Tuesday 16th January 2018 @ 7.30pm.