

WHIXLEY PARISH COUNCIL



Clerk to the Council - Joy Richardson

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MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 16TH MAY 2017, AT 7.30PM IN WHIXLEY VILLAGE HALL.

Includes the ordinary business of the Council

Present: Councillors: Clare Beckett, Roger Bailey, Andrew Voakes, Kath Daniel,
Rob Fathers, David Porritt and Richard Horton.

Clerk: Joy Richardson

Councillors: Borough, Ashley Teague and County, Andrew Paraskos

Members of the Public: 16

17/47 ELECTION OF CHAIRMAN

17.47.1 Cllr. Bailey proposed and Cllr. Fathers seconded that Cllr. Clare Beckett serve as Chairman to the Council for the next year's term of office. **RESOLUTION:** Full Council agreed and Clare Beckett was duly elected to serve as Chairman.

17/48 CHAIRMANS DECLARATION OF OFFICE

17.48.1 Cllr. Beckett declared her acceptance of office to the role of Chairman and signed the declaration of acceptance.

17/49 ELECTION OF VICE CHAIRMAN

17.49.1 Cllr. Beckett proposed and Cllr. Voakes seconded that Kath Daniel serve as Vice Chairman to the Council for the next year's term of office. **RESOLUTION:** Full Council agreed and Kath Daniels was duly elected to serve as Vice Chairman.

17/50 VICE CHAIRMANS DECLARATION OF OFFICE

17.50.1 Cllr. Daniel declared her acceptance of office to the role of Chairman and signed the declaration of acceptance.

17/51 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

17.51.1 There were no absences and no declarations of interest declared.

17/52 BOROUGH COUNCILLOR REPORT

17.52.1 Cllr Teague had to leave and was given the opportunity to report to Council. No matters directly related to Whixley. The Stray Act had been reviewed and would remain the same. The new Civic Centre was almost ready and old buildings being sold off. The Local Plan is ongoing, no further information at this time. The Borough Council Budget had balanced.

17/53 MINUTES

17.53.1 Cllr. Porritt proposed and Cllr. Horton seconded that the minutes for the meeting held on 21st March 2017 were a correct record. **RESOLUTION:** The minutes were **agreed by Full Council** and duly signed by the Chairman.

17/54 COUNTY COUNCILLOR

17.54.1 Full Council wished to record a vote of Thanks to Mr John Savage on his retirement as a County Councillor for his years of long service and hard work on behalf of the parish and residents. **Action:** Clerk to send a letter of thanks on behalf of Council.

17/55 PUBLIC OPEN FORUM

Members of the Public gave views and opinions in relation to Items 10, Millennium Fields/The Planting and Item 14 Flooding/Section 19 Report. Matters to be discussed as they arose on the agenda.

17/56 CLERKS REPORT

17.56.1 HBC wildflower scheme reported to Council. Following discussion **Full Council agreed** to order Bluebells.

17.56.2 Terms of Reference for the Whixley Village Website had been circulated. **RESOLUTION: Full Council agreed** to adopt these Terms of Reference.

17.56.3 As requested at the March meeting, details of CIL were circulated to Council. Clerk also updated Council with a report from the SLCC.

17/57 MILLENNIUM FIELDS & THE PLANTING

17.57.1 A list of key holders for the gate at the Millennium Fields was given to the Clerk.

17.57.2 Extremely lengthy discussion took place regarding the Parish Councils Bio-Diversity policy for both The Millennium Fields and The Planting. Cllr Beckett read out a report to update Council with the work which has been carried out and future work/maintenance plans. Members of the Public were invited to voice their opinions and views. Clerk reminded Council of their previous resolution agreed at their November 2016 meeting. **RESOLUTION:** Council proposed in relation to The Millennium Fields, 'to keep the entrance much clearer' and the grass should be 'Low cut at the entrance'. **FULL COUNCIL AGREED.** Council proposed in relation to The Planting, that the 'Middle area to be kept short. Agreed 2 to 3 inches'. **FULL COUNCIL AGREED.**

Management of The Millennium Fields and The Planting was discussed. Cllr. Bailey proposed and Cllr. Porritt seconded that Cllr. Beckett be delegated to manage these areas on behalf of the PC. Cllr. Beckett to Update Council with ongoing progress. **RESOLUTION: Full Council agreed** Cllr. Beckett delegated to manage both The Millennium Field and The Planting.

17/58 ALLOTMENTS

17.58.1 **RESOLUTION: Full Council agreed** to delegate Cllr. Horton to act as Allotment Secretary.

17.58.2 A reviewed Allotment Tenancy Agreement which contained some changes, had been circulated to Council. **RESOLUTION: Full Council agreed** to adopt the new Tenancy Agreement.

17.58.3 A tenant had made a request to site a water butt and shed at his allotment plot. **FULL COUNCIL AGREED shed must not exceed 8' by 6'.**

17/59 PLANNING APPLICATIONS

None to consider.

17/60 PLANNING DECISIONS, APPEALS AND ENFORCEMENTS.

17.60.1 17/00671/FUL at Vine House. **APPROVED** with conditions. Details had been circulated to Council. **NOTED.**

17/61 FLOODING

17.61.1 Clerk advised notification of a date for the next meeting with Paul Tweed, Flood Risk Management Officer at NYCC had not yet been received.

17.61.2 The Community Resilience Plan was discussed. The Parish Council role to be carried forward to the July meeting.

17/62 WORKPLACE PENSIONS

17.62.1 Clerk advised Council their obligations had been met. Declaration of compliance completed.

17/63 FINANCIAL REPORTS/MATTERS

17.63.1 The Community Account Bank Balance and Bank Reconciliation circulated and **agreed**.

17.63.2 Village Shop Account Bank Balance and Bank Reconciliation circulated and **agreed**.

17.63.3 Chairman read out the Annual Governance Statement and **Full Council agreed**. Chairman signed Statement.

17.63.4 Accounting Statement agreed and signed by Chairman & Clerk. **Full Council agreed**.

17.63.5 Village Shop Account:

Balance as at: 31st March 2017	£2,738.28
5th April 2017 Rent	£ 312.50
Balance as at 5th April 2017	£3,050.78
Full Council agreed.	

17.63.6 Community Account:

Balance as at 31st March 2017	£1,512.03
24th to 28th Allotment rents received	£ 30.00
28th April Precept	£4,000.00
Balance as at 28th April 2017	£5,542.03

17.63.7 **Full Council agreed** to pay for all servicing of the Air Conditioning Unit at the Village Shop. Clerk to raise a cheque.

17.63.8 **Full Council agreed** the following payments:

Whixley Village Hall Rent of Room	£ 32.00
Defibrillator Signage	£ 25.20
Clerks Salary 9th April to 8th June	£574.05
HMRC 9th April to 8th June	£ 27.60
Office Expenses	£ 16.55
Moneysoft Payroll Software 1/4 share	£ 39.00
Also agreed YLCA subscription	£290.00

17.63.9 **Full Council agreed** to pay the Parish Council Insurance Renewal at a cost of £288.46. Policy had been circulated to Council.

17/64 CORRESPONDENCE

Rural News Digest (Circulated 08/05/2017)

ALL NOTED.

YLCA Hambleton Annual Meeting Notice

Rural News Digest previously circulated.

Festival of Happiness leaflets.

Notice of UK Parliamentary Elections. (Sent to Cllr. Beckett/Horton 08/05/17 for Notice Board)

17/65 PARISH COUNCILLOR REPORTS

Potholes referred to Cllr. Paraskos. Excellent to see the new bench in the Millennium Field, however fence needed replacing. Notice Board at Whixley gate will need attention or replacement soon.

17/66 COUNTY AND BOROUGH COUNCILLOR REPORTS

Cllr. Paraskos had nothing to report.

17/67 MATTERS FOR REPORTING ON THE NEXT AGENDA

Allotments.

17/68 DATE AND TIME OF NEXT MEETING.

Full Council agreed the next meeting to be Tuesday 18th July 2017, at 7.30pm.

Meeting closed at 9.29pm