

WHIXLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 19th JULY 2016 AT 7.30 PM, AT WHIXLEY VILLAGE HALL.

PRESENT: Councillors: Rick Illingworth (Chairman), Clare Beckett, Roger Bailey, Kath Daniels, Rob Fathers, Dave Porritt & Andrew Voakes.

ALSO PRESENT: Clerk: Joy Richardson

MEMBERS OF THE PUBLIC: 10 present at the beginning of the meeting. Public left at intervals throughout the meeting.

16/73 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

Cllrs. Teague and Savage both sent apologies. There were no declarations of interest.

16/74 TO AGREE MINUTES OF THE MEETING HELD ON 17th MAY & PLANNING APPLICATION SITE MEETING 17 JUNE 2016.

Minutes were agreed to be a true record of the meetings and duly signed by the Chairman.

16/75 PUBLIC OPEN FORUM

Tina Chamberlain attended to confirm the dissolution of the village shop. **Cllr. Bailey asked that thanks for Tina's hard work on behalf of the village be recorded. Full Council agreed.**

Six residents were present to give their perspective on how the Plantings was being maintained. They did not feel it was being used in the best way for the village. Cllr. Beckett confirmed the Parish Council have a Bio-diversity policy. Discussion followed between residents and Councillors giving various points of view. Many positive comments. Mrs Marshall would prepare a proposed plan working with Cllr Beckett for Council approval. It was **agreed** that the Parish Council would consider the options available for the Plantings and the matter would be put onto the agenda of their September meeting.

Flooding: - The Chairman read out his report/notes from the meeting with Kathy Stevenson, Mike Wikens & Cllr. John Savage on 8th June 2016. *Copy available from the Parish Clerk.*
A reply on behalf of the residents group was read out. Further lengthy discussion took place and it was **agreed** that one member of the resident group can attend the next meeting with County and Borough representatives. Date not yet agreed. Parish Clerk to liaise with all parties to arrange the meeting date, time and place.

Parking on Rudgate: - Residents were present to ask the Parish Council to pursue the inconsiderate parking of vehicles on the footpaths within the Rudgate area. It was **agreed** that the Parish Clerk will write to the Police and Crime Commissioner, Julia Mulligan as no response had been received from the police when photographic evidence had been sent to them.

Longland Lane: - A resident brought photographs to shown the overgrown hedges along both sides of Longland Lane. The Parish Council via the clerk had pursued the landowner and requested he comply with his responsibilities to keep these areas safe and tidy. The area around the bollard is also causing visibility problems for vehicles and this would be brought to the attention of NYCC Highways by the Clerk. The resident had also brought an information piece from the Yorkshire Post regarding NYCC Highways contacting Landowners who did not keep footpaths and highways clear. Clerk to contact Highways and write giving a final notice of action to the Landowner.

16/76 SAFER NEIGHBOURHOOD TEAM

The retirement of Neil Waite Beat officer was duly noted.

No reports received.

Adopted:.......... (Chairman)

Date:.....20-9-16.....

16/77 CLERKS REPORT

- a) Reply from HBC Head of Planning in reference to 12/00898/PNA was noted by full council.
Cllr Bailey had drafted out a reply, which full council agreed should be sent to Kathryn Daly, HBC.
- b) Clerk updated Council regarding new Audit procedures for 2016/17.
- c) Harrogate Borough Council Review of Parish Meetings. Discussed.
- d) Full Council agreed to allow the siting of a shed on allotment plot, which should be in keeping with other sheds. i.e. Timber/Pitched Roof.
- e) Planning Enforcement had instructed resident that a change of use planning application was necessary to use extension as a holiday let at Tanyard House.
- f) Letter from HBC reference Green Garden Waste Service considered. Clerk to ascertain if the wheelie bin will be removed from residents who opt out.

16/78 FLOODING

Matter discussed during Public Open Forum.
Record of flooding report had been circulated to Full Council and was duly noted.

16/79 LONGLAND LANE

This matter was discussed during the Public Open Forum.

16/80 TREE INSPECTIONS

Report of Conquer Tree branches overhanging phone lines noted. Action required to two other trees in the Plantings. Cllr Voakes to approach a Tree Surgeon.

16/81 HEDGE CUTTING

Hedge cutting work to the Millennium Field/Plantings agreed. Working party to clean Whixley Cut required.

16/82 PLANNING APPLICATIONS FOR CONSIDERATION

- 16/02065/OUT ~ Outline application erection of 1 dwelling, High Drive Rudgate, Whixley. (Circulated 1 June 2016)
- 16/01856/TPO Protected Tree Works Application for 27 Back Lane, Whixley. (Circulated 11.06.2016)
- 16/02583/FUL Erection of single storey extension. The Cherries, Church Street, Whixley. (Circulated 29/06/2016)
- 16/02701/PDUCO Replacement of fenestration throughout property. 1 Cobble End, Whixley Mews, Franks Lane, Whixley. (Circulated 08/07/2016)
- 16/02731/COU Change of use of habitable outbuilding to holiday let. Tanyard House, Stone Gate, Whixley. **Objection - Would lead to more on road parking.**
- 16/02156/FUL Erection of first-floor extension over garage.9 Gilsforth Lane, Whixley.
- 16/02765/OUT Outline application for erection of Agricultural Worker's Dwelling with all matters Reserved. (Site Area 0.10ha) Low Farm Starra Lane, Whixley. **Site meeting agreed necessary to take place on Saturday 23 July 2016.**

16/83 PLANNING DECISIONS AND APPEALS

16/01687/FUL Demolition of existing conservatory. New single storey rear extension to create Extended kitchen & sitting/dining area. **APPROVED.**

16/84 PROSPECT HOUSE

Ware & Kay solicitors confirmed NYCC had stated this was the responsibility of Whixley Parish Council. Cllr. Bailey confirmed details of the Deeds for the Millennium Fields. Clerk to request a copy of the correspondence from NYCC for Cllr Bailey, who would then draft a reply to Ware & Kay solicitors.

Adopted:.......... (Chairman)

Date:.....20-9-16.....

16/85 VILLAGE WEBSITE

Quotation discussed. Council wish to confirm what the support would consist of. Council would like to investigate the possibility of a volunteer administering the village organisation/activity parts of the site. Clerk to post request for a volunteer on the Website and Notice Boards. Clerk asked Full Council to consider making an application to the Government Funding to obtain a laptop/software to ensure the Parish Council could meet the transparency & accountability legislation. **Full Council agreed Clerk to make application.**

16/86 HARROGATE DISTRICT LOCAL PLAN

Full Council to look at the Plan on HBC website and consider comments to be made at the September meeting.

16/87 HARROGATE COUNCIL ELECTORAL REVIEW

Full Council to consider.

16/88 FINANCIAL MATTERS

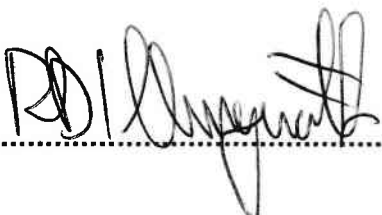
a) Cash Book, Bank Balances & Reconciliation: -

Cash book balance as at 29th April 2016			£7,254.36
	Debits	Credits	
Garage Rent		55.00	
Farm/land Grasscutt.	438.00		
Office Exp Clerk	22.65		
Clerks Salary	463.32		
Clerks All/mileage	79.60		
Tree Inspections	348.00		
Allotment rent NYCC	80.00		
PC Insurance	276.49		
Over paid Insurance	14.55		
Internal Audit	90.00		
Allotment rent		2.00	
Allotment rent		4.00	
	(1,812.61)		
Cash Book Balance as at 30th June 2016			<u>£5,502.75</u>
Bank Statement Balance as at 30th June 2016			<u>£5,502.75</u>

FULL COUNCIL NOTED.

b)	Village Shop account:	Balance as at: 8 Apr 2016	£1,523.22
		Receipt balance from Shop	
		Association	£ 579.32
		Receipt of Rent Payment 1st qtr.	£ 312.50
		Balance as at 5 July 2016	<u>£2,415.04</u> NOTED.

c) To note VAT Reclaim as at 30 June 2016 for £271 **NOTED.**

Adopted:.......... (Chairman)

Date:.....20-9-16.....

d) Payments to be agreed:	Village Hall Room Hire		
	Sept 2015 to July 2016	£ 84.00	
	SLCC Clerk Training % share	£ 34.50 (+ 6.90 vat)	
	Fast hosts website (space)	£ 30.00	
	Fast hosts website	£ 70.19	
	Jim Besant War Memorial	£ 50.00	
	Clerks Salary Mths 4 & 5	£570.87	
	Paid up to 8th Aug.		
	(includes Office all £44 & mileage £54.95)		
	Office Expenses	£ 20.73	PAYMENTS AGREED.

Please note: - Mileage is high due to collection of deeds from the bank for the Prospect House Matter. To consider if Council wish to recharge these costs to the applicant.

16/89 CORRESPONDENCE (Not included in the agenda).

NYCC email Redeployment Process 17.06.2016 (Circulated 18.06.2016)
YLCA ANNUAL REVIEW 2015/16
Came & Company Change of Trading Style Notification.
HBC Invitation to ask the Cabinet (Circulated 18.07.16)

16/90 PARISH COUNCILLORS REPORTS

Flashing speed sign discussed. Clerk to ascertain if the message can be changed.
Station Road Hedge, Mr Barker to be notified of work required in September.
Is the Community Speed Watch Scheme still in operation. Clerk to make enquiries.

16/91 COUNTY & DISTRICT COUNCILLOR REPORTS

No Councillors present.

16/92 MATTERS FOR REPORTING/INCLUSION ON NEXT AGENDA.

HBC Local Plan, Flooding, Longland Lane, The Plantings, Tree Inspections, Village Website.

16/93 DATE & TIME OF NEXT MEETING

Agreed as Tuesday 20th September 2016 at 7.30pm.

Adopted:.......... (Chairman)

Date:.....20-9-16.....