

# WHIXLEY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 20th SEPTEMBER 2016 AT 7.30 PM, AT WHIXLEY VILLAGE HALL.

**PRESENT:** Councillors: Rick Illingworth (Chairman), Clare Beckett, Roger Bailey, Kath Daniels, Rob Fathers, Dave Porritt & Andrew Voakes.

**ALSO PRESENT:** Clerk: Joy Richardson

**MEMBERS OF THE PUBLIC:** 12 present at the beginning of the meeting. Public left at intervals throughout the meeting.

**16/94 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST**

There were no declarations of interest declared.

**16/95 TO AGREE MINUTES OF THE MEETING HELD ON 19 JULY, 23 JULY, 2 AUGUST & 19 AUGUST 2016.**

- a) Minutes of 19 July 2016 were agreed to be a true record of the meeting and duly signed by the Chairman.
- b) Minutes of the Planning Meetings 23 July, 2 August & 19 August were agreed and duly signed by the Chairman.

**James Robinson was present to give Council information for consideration of a Community Resilience Plan. Chairman brought forward Item 4.**

**16/96 FLOODING**

a) James Robinson, HBC Emergency Planning Officer discussed the need for communities to be able to help themselves during emergency situations. A Community Resilience Plan gives HBC contact with a village in order that they can make quicker responses to what is a priority need.

If Council wish James can begin the process of a Plan for Whixley and then hand over to Council for completion, the Emergency Planning Officers are always available and happy to help. The aim of the plan is to give vital information which can save time in an emergency. The plan is a two-way process for information giving when emergency situations occur. Once completed HBC will supply a Battlebox which contains equipment to help in an emergency. The Plan should be reviewed every 18 months. A pallet of 50 sandbags will be supplied by HBC on completion of the plan.

Cllr. Beckett proposed Council produce and adopt a Community Resilience Plan. Seconded by Cllr. Bailey. **RESOLVED: Cllr. Illingworth will work with the Emergency Planning Officer to produce a Community Resilience Plan to be put forward for adoption by Whixley Parish Council.**

b) Chairman gave council details of the Flooding Meeting which had taken place 2nd August.

Mr Chris Roberts had attended on behalf of the residents group. The Parish Council arranged for the Clearing of Whixley Cut and Landowners have been written to with a reminder of their riparian responsibilities. A copy of the minutes from the informal meeting held on 2nd August can be obtained from the Parish Clerk.

**16/97 PUBLIC OPEN FORUM**

**Chairman welcomed Graham Walters to the meeting and thanked him for cleaning the highways signage. A thank you card from Tina Chamberlain had been received for the gifts given on behalf of the village. Chairman thanked everyone who had helped with the clearing of Whixley Cut.**

Members of the Public were present to discuss the Plantings and the Village Website. Discussion took place between members of the public and council. Differing opinions and various points of view were given. Points clarified at each item of the agenda.

Adopted:.......... (Chairman)

Date:.....22/11/16.....

**16/98 CLERKS REPORT**

- a) Clerk to reply to letter from Planning in relation to reference 12/00898/PNA.
- b) Clerk gave Council a report from her recent SLCC training event.
- c) Hedge cutting recently reported was still an ongoing matter.
- d) Farm & Land to be contacted to confirm if Ainsty View grass cutting was in the annual work schedule.
- e) It was agreed that improvements had been seen, regarding the waste collections at Whixley Gate since a letter of complaint had been sent to HBC. No further action required. Monitor situation.
- f) Council agreed not to send a representative to the Rural Action Yorkshire Conference.
- g) The reply from the Police Commissioners Office and action from NY Police was noted.
- h) Cllr Beckett and Clerk would be attending the HBC Parish Consultation and give a report at the November meeting of the Parish Council.

**16/99 ALLOTMENTS**

**RESOLVED:** To accept and sign the Heads of Terms Transfer from NYCC for the land known as Whixley Allotments, Station Road. Whixley.

**16/100 LONGLAND LANE**

Clerk had met with Landowner, who had agreed to cut back hedges and trees. Area6 had raised an order to cut back overgrowth on the footpaths. (left hand side, driving out of Longland Lane toward the A59).

**16/101 TREE INSPECTIONS**

Cllr. Voakes and Tree Surgeon had inspected the tress and confirmed dead branches could be removed. Clerk to raise applications as trees had TPO'S on them.

**16/102 SPEEDWATCH SCHEME**

Speed concern report would not be completed at this time. Clerk confirmed Flashing Speed Sign could not be changed.

**16/103 FLAXBY HOUSING DEVELOPMENT PUBLIC MEETING**

Cllr. Beckett & Bailey gave an account of discussions which had taken place at the Flaxby Housing Development meeting. Agreed that Whixley Parish Council would deal with this matter within the HBC Local Plan.

**16/104 HARROGATE BOROUGH COUNCIL 2017/2018 BUDGET CONSULTATION**

**RESOLVED:** To reply as individuals.

**16/105 PLANNING APPLICATIONS FOR CONSIDERATION**

**16/02065/OUT** Invitation to send a representative to the Planning Committee Meeting. (Circulated 08/08/2016) This application had been **WITHDRAWN**. Full Council noted.

**16/106 PLANNING DECISIONS AND APPEALS**

**6.96.210.A** TPC Work to Pine Trees **GRANTED. SUBJECT TO CONDITIONS.**

**16/02701/PDU**CO 1 Cobble End Whixley Mews Franks Lane Whixley YO26 8AR **GRANTED.**

**SUBJECT TO CONDITIONS. Noted by Full Council.**

**16/03067/FUL** Two storey side extension and single storey rear extension, provision of covered decking to front elevation. 6 Church Street, Whixley. **APPROVED SUBJECT TO CONDITIONS. Noted by Full Council.**

**16/107 PROSPECT HOUSE**

a) **RESOLVED:** To accept the Deed from NYCC in reference to the Covenant.

b) **RESOLVED:** Cllr Bailey to write a letter to Ware & Kay solicitor's confirming the Councils agreement.

Adopted:..... (Chairman)

Date:..... 22/11/16 .....

**16/108 VILLAGE WEBSITE**

Discussions had taken place during the Public Open Forum. A member of the Public felt the village website should not be owned/run by the Parish Council. Clerk confirmed the Parish Council are the owners of the website and pay all costs. The Parish Council have a legal responsibility to have a Website for Transparency and Accountability legislation. Further opinions and views were discussed. Chairman proposed a working party be assembled to carry out a feasibility study. Seconded by Cllr. Beckett. **RESOLVED: A working party/group be assembled and that they carry out a feasibility study for the future of the village website.**

**16/109 HARROGATE DISTRICT LOCAL PLAN**

**RESOLVED: A mail drop to inform residents of the plan and their right to comment. Chairman to draft a leaflet for distribution to full council.**

**16/110 PLAY AREA INSPECTIONS**

No inspection report received at this time.

**16/111 THE PLANTINGS**

Discussion took place during the Public Open Forum. Various points, views and opinions were given by a small number of residents. Cllr Beckett read out a statement. Copy available from the Parish Clerk. Resident requested a compromise in how the Plantings was to be maintained in the future. Cllr Beckett to meet with resident at the Plantings to further discuss.

**16/112 GRASSCUTTING**

Quotation not necessary as Farm and Land would be consulted.

**16/113 COMMUTED SUMS**

Full Council noted the application made by the Village Hall Committee.

**16/114 FINANCIAL MATTERS**

a) Cash Book, Bank Balances & Reconciliation: -

<b>Cash book balance as at 30th June 2016</b>			<b>£5,502.75</b>
	Debits	Credits	
Village Hall Room Hire	84.00		
SLCC Training	41.40		
Fasthosts Website	100.19		
J Besant War Memorial	50.00		
Clerks Salary incl			
Office Allowance/Mileage	570.87		
Office Expenses	20.73		
Gift	49.52		
VAT reclaim		271.00	
Overpayment to Insurance		14.55	
			(631.16)
<b>Cash Book Balance as at 30th August 2016</b>			<b>£4,871.59</b>
<b>Bank Statement Balance as at 30th August 2016</b>			<b>£4,871.59</b>

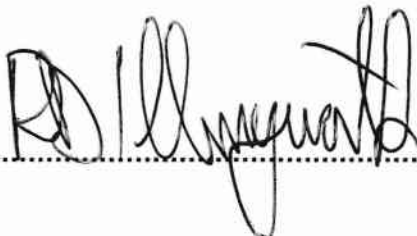
**FULL COUNCIL NOTED.**

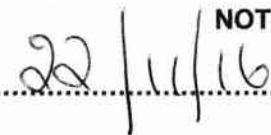
b) Village Shop account: **Balance as at: 5 July 2016** **£2,415.04**

Receipt of Rent Payment 2nd qtr. **£ 312.50**

**Balance as at 5 Sept 2016** **£2,727.54**

**NOTED.**

Adopted:  (Chairman)

Date:  22/11/16

c)	Payments to be agreed:	Farm & Land Services May to July	714.00
		Moneysoft Payroll Licence 1/5 share	36.00
		Clerks Wages Mths	551.32
		Jim Besant - plantings	20.00

**PAYMENTS AGREED.**

**16/115 CORRESPONDENCE (Not included in the agenda).**

Summer Newsletter from Allerton Waste Recovery Park. (Sent out 08.08.16)

HARROGATE DISTRICT STRATEGIC HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT (Circulated 11/08/2016)

TRAINING EVENT: DEVELOPING YOUR SKILLS AS A COUNCILLOR – MONDAY, 7 NOVEMBER 2016 (Circulated 11/08/2016)

Request from the National Association of Local Councils: Community Led Housing Survey (Circulated to Vice Chair (11/08/2016)

YLCA Training Events in September (Circulated 24/08/2016)

York Disabled Workers Cooperative Price List.

Community Safety Services Fund Applications now being accepted until 30th September (Circulated 08/09/2016)

**16/116 PARISH COUNCILLORS REPORTS**

Cllr. Bailey reported he had changed the sign of key holder at the Millennium Field. Council agreed to have extra keys cut for the padlock on gate.

An application to the Commuted sums to be considered for Bat Boxes at the Plantings.

Cllr. Beckett to seek quotations for the skip for bonfire night.

Litter pick to be advertised on the website.

**16/117 COUNTY & DISTRICT COUNCILLOR REPORTS**

No Councillors present.

**16/118 MATTERS FOR REPORTING/INCLUSION ON NEXT AGENDA.**

HBC Local Plan, Flooding, Longland Lane, The Plantings, Tree Inspections, Village Website.

**16/119 DATE & TIME OF NEXT MEETING**

Agreed as Tuesday 22nd November 2016 at 7.30pm

**Meeting closed at 10:00 pm**

Adopted:..... (Chairman)

Date:.....

