

**WHIXLEY PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD AT WHIXLEY VILLAGE HALL**  
**ON TUESDAY 22<sup>ND</sup> MARCH 2016 AT 7.30PM**

**PRESENT:** Councillors: Rick Illingworth (Chairman), Clare Beckett (Vice Chair), Roger Bailey, Bob Hamilton, Dave Porritt and Dee Copley.

**ALSO PRESENT:** Joy Richardson (Clerk)  
County Councillor Savage arrived at 9.19pm

**MEMBERS OF THE PUBLIC:** 2 Members of the public present.

**16/25 APOLOGIES AND DECLARATIONS OF INTEREST**

Cllr. Newton had sent her apologies and these were accepted. PC Waite had sent his apologies. There were no declarations of interest.

**16/26 RESOLUTION**

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the Confidential nature of the business to be transacted, the public and press leave the meeting during consideration of Item 20: Allotments.

**Resolution was moved by Cllr. Hamilton.**

**16/27 TO AGREE MINUTES OF THE MEETINGS HELD ON 19<sup>TH</sup> JANUARY 2016 & PLANNING APPLICATION SITE MEETING ON 6<sup>TH</sup> MARCH 2016.**

It was proposed by Cllr. Beckett and seconded by Cllr. Hamilton that the minutes of the meeting 19<sup>th</sup> January 2016 were correct and duly signed by the Chairman. It was proposed by Cllr Beckett and seconded by Cllr Hamilton that the minutes of 6<sup>th</sup> March 2016 were correct and duly signed by the Chairman.

**16/28 PUBLIC OPEN FORUM**

A resident attended the meeting to discuss the inconsiderate parking issues with PC Waite, who had sent his apologies as he was unable to attend due to other work commitments. **Clerk to send photographs provided direct to PC Waite.**

Resident also reported problems with the drain opposite the front of the Anchor Inn Public House. Highways maintenance had given repair information to one of the Cllrs, whilst working on the drain. **Full Council agreed that Clerk should now write a letter to Highways for a status update of this repair & to notify PC Waite of the drainage problem in relation to drain flooding being in a potentially dangerous position on the highway.**

**16/29 SAFER NEIGHBOURHOOD TEAM**

PC WAITE UNABLE TO ATTEND. **Clerk to invite to a future meeting.**

**16/30 CLERKS REPORT**

- a) Millennium Field gate repair, spring still faulty. **Clerk to report.**
- b) Signage has been removed from Stonegate. **Noted.**
- c) Council notified Bus Stop at Princes' Corner had been reported and would be inspected. **Noted.**
- d) Parish Council advised of Free Access to Ordnance Survey Data Website. **Clerk to email username & password.**
- e) It was agreed that the Parish Assembly Meeting would be held on Tuesday 17<sup>th</sup> May at 7.30pm.
- f) Planning Application 12/0089. Council updated as to the decision of this meeting. Prior Approval had not been required, as the building was not to be used for living purposes. **Full Council agreed to monitor the situation.**
- g) Full Council agreed to send a letter to Ware & Kay Solicitors regarding a request for a Partial Deed Release. **Cllr. Bailey to draft a letter to the Solicitor's for full council circulation prior to it being mailed out by the Clerk.**
- h) Cricket Club had sent their thanks for support relating to a grant application, which had been successful. **Noted.**
- i) The Land Registry Deeds to the Plantings, contact details needed to be updated. **Clerk to complete form.**

Items h & j – were late additions to the agenda.

**16/31 FLOODING**

Item deferred until the arrival of County Cllr. Savage.

Signed:.....

Date: 17/5/16.....

**16/32 LONGLAND LANE**

Discussion took place regarding Highways and the landowner's responsibilities. **Full Council agreed to defer decisions regarding Commuted Sums to allow time for the Clerk to write a letter to the Land Owner requesting he carry out the necessary work on both sides of Longland Lane and giving him 14 days to respond. The letter should be sent via Royal Mail and registered for proof of delivery.**

**16/33 WHIXLEY WI/COMMUTED SUMS**

Full Council felt that another bench was not needed in the plantings at this time.

Information Boards - Full Council requested more information as follows:

Exact placement of the board or boards.

Sign information to go on the board or boards.

3 Quotations to supply the boards including any mountings required. **In principle Full Council supported this request and await further information.**

**16/34 PLANNING APPLICATIONS FOR CONSIDERATION**

See minutes of Site Planning Application Meeting 20th March 2016.

**16/35 PLANNING DECISIONS AND APPEALS**

**15/05512/TPO** Plum Tree Cottage, Church Street, Whixley. Crown reduction and lateral reduction.

**APPROVED. Subject to following conditions:**

1. The works hereby approved shall be completed within 2 years of the date of decision.

2. All works shall be carried out by an appropriately experienced and qualified tree surgeon

**15/05585/DVCON** Highways Depot, Whixley. Deletion of conditions 4 (design stage code certificate) of planning permission 6.96.10.H.FUL - Erection of dwelling (site area 0.07ha) due to withdrawal of Code for sustainable homes.

**APPROVED**

**16/00051/TPO** Lateral Reduction by 2-3m and crown cleaning of 1 Pine and crown cleaning of 5 Pine within Woodland W1 of Tree Preservation Order 44/1994. **APPROVED** subject to the following conditions:

1. The works hereby approved shall be completed within 2 years of the date of this decision.

2. All works are to be completed in accordance with British Standards 3998:2010

Recommendations for Tree Works and by a trained arborist.

**15/05359/FUL** Prospect House, High Street. Whixley. **Approved subject to the following conditions: -**

1. The development shall begin on or before 26.01.2019

2. The development shall not be carried out otherwise than in strict accordance with the submitted details on 1st December 2015.

3. The external materials of the extension hereby approved shall match the existing to the satisfaction of the Local Planning Authority.

**16/36 TANYARD HOUSE**

The original Parish Council comments were noted. Discussion took place regarding the property being used for purpose not on original planning application. **Full Council agreed that Clerk should contact the Planning Enforcement Officer to ascertain if the current use was not as per the terms of the original application.**

**16/37 SORTING OFFICE GREEN HAMMERTON**

Further correspondence had been received which stated that the Post Office were not considering this Sorting Office for closure. **Full Council agreed no action at this time was required.**

**16/38 YLCA MEMBERSHIP**

Membership of the YLCA was considered and the benefits it could offer. **Full Council agreed to join and instructed Clerk to arrange the annual subscription.**

Signed:  .....

Date: 17/5/16 .....

**16/39 FINANCIAL MATTERS**

Cash Book, Bank Balances & Reconciliation: -

Cash book balance as at 8th Jan 16 £4,408.94

|                                    | Debits | Credits  |
|------------------------------------|--------|----------|
| 19.01.16 Clerks salary/office exp  | 439.74 |          |
| 19.01.16 HMRC paye                 | 92.40  |          |
| 19.01.16 Farm & Land Svs grasscuts | 642.00 |          |
| 18.02.16 VAT Reclaim               |        | 1,338.76 |

Cash book balance as at 29th Feb 16 £4,573.56

Bank statement balance as at 29th Feb 16 £4,573.56

**Full Council noted.**

a) Business Reserve Account: To record the closure of this bank account and the transfer of the Funds £349.32 into the Community Account. **Full Council noted.**

b) Payments to be agreed:

|                                                                              |                                        |
|------------------------------------------------------------------------------|----------------------------------------|
| T Backhouse Spring fitted to gate                                            | £ 24.00 incl vat                       |
| <b>Spring faulty - Full council agreed to hold payment. Clerk to report.</b> |                                        |
| Greystone Aggregates Skip litter pick                                        | £198.00 incl vat                       |
| Clerks Salary Mths 12 (15/16) Mth 1(16/17)                                   | £476.32                                |
| HMRC PAYE                                                                    | £ 46.20 <b><u>Payments agreed.</u></b> |

c) To note receipt of 2 x VAT Reclaims totalling £1,338.76. \* see reconciliation. **Noted.**

d) To decide if the Parish Council want to opt out of the Sector Led Body for the External Audit for the financial year 2016/17. **Full Council agreed to opt in.**

e) To agree internal auditors. **Full Council agreed to use Northallerton VSA**

f) Cheque for £1000 received from the Shop Association. **Full Council agreed to pay this into Shop Current Account.**  
f. was a late addition to the agenda.

**16/40 CORRESPONDENCE (Not included in the agenda).**

Harrogate Borough Council – District Strategic Housing and Economic Land Availability Assessment. (Circulated 22.01.16)

Local Government Boundary Commission Electoral Review Harrogate. (Circulated

Harrogate BC changes additions to the recycling collection. (Circulated 29.01.16)

NYCC Request for Information Fracking application (Circulated 1.02.16)

Harrogate District Local Plan was discussed. Cllrs had recently attended the meeting at Green Hammerton reference Neighbourhood Plans. Discussions for against and supporting a plan took place.

Petition to give Councils the right to appeal Planning Decisions. (Circulated 01.03.16)

Invitation from Green Hammerton PC to attend Open Meeting. (Circulated 02.03.16)

**Cllr Copley left the meeting at 8.45pm**

**16/41 PARISH COUNCILLOR REPORTS**

Further discussion took place as to Whixley's position regarding Future Developments. It was suggested this could be discussed at the Parish Assembly Meeting.

Discussion took place regarding the upcoming Elections.

Cllr. Hamilton reported that the Tree Inspections at the Plantings had taken place and Ian Barnes had confirmed that The trees are in 'Good Condition'. Most of them have another 40 years' life span left.

Cllr. Bailey suggested a 'Spring Litter Pick'. **Full Council agreed to take place weekend of 23<sup>rd</sup>/24<sup>th</sup> April.**

**Clerk to promote on website.**

Discussion of the Elections in May took place.

Cllr. Beckett & Bailey reported rubbish which had been washed down on the B6265 where it meets New Road.

**Clerk to report to Highways.**

**16/42 COUNTY & DISTRICT COUNCILLOR REPORTS**

No Cllrs present at this time.

Signed:.....

Date: 17/5/16.....

**16/43 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**

District Local Plan, Longland Lane, Whixley WI Notice Boards, Tanyard House & Flooding.

**Members of the Public left the meeting as per Item 2 of the agenda.**

**16/44 ALLOTMENTS**

County Cllr. Savage arrived and Item 7. Flooding was discussed. Cllr. Savage read out an email from Kathy Stevenson, Flood Risk Management Project Engineer at NYCC. Copy circulated to all Parish Councillors. Copy to be displayed on website with minutes.

Cllr. Savage reminded the Parish Council of grants available for flood victims.


Allotment matters were discussed with Cllr. Savage.

**16/45 DATE & TIME OF NEXT MEETING.**

Parish Assembly Meeting Tuesday 17th May 2016 at 7.30pm.

Immediately followed by the Annual Meeting of Whixley Parish Council 7.45pm.

Signed:.....



Date:.....

17/5/16