

# **WHIXLEY PARISH COUNCIL**

## **MINUTES OF A MEETING OF WHIXLEY PARISH COUNCIL** **HELD IN WHIXLEY VILLAGE HALL ON TUESDAY 22 NOVEMBER 2016 AT 7.30 PM**

**PRESENT:** Councillors: Rick Illingworth (Chairman), Clare Beckett, Roger Bailey, Dave Porrit, Kath Daniel, Andrew Voakes & Rob Fathers.

**ALSO PRESENT:** Clerk: Joy Richardson

**MEMBERS OF THE PUBLIC:** 7 members of the public at the beginning of the meeting.  
Members of the public left at various times throughout the meeting.

### **16/120. APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST**

Apologies received from District Cllr. Teague and County Cllr. Savage.

### **16/121. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **16/122. TO AGREE MINUTES OF THE MEETING HELD ON TUESDAY 20 SEPTEMBER 2016.**

**RESOLVED:** Cllr. Beckett proposed, Cllr Daniel seconded and full council agreed that the Minutes were a true and correct record. The minutes were duly signed by the Chairman.

### **16/123. PUBLIC OPEN FORUM**

Members of the public were present to discuss the following items:

Flooding, Website, The Plantings & The HBC Local Plan.

Discussion took place on each item. Details and resolutions shown at each item within these minutes.

Clerk read out the Parish Council Report of work/maintenance carried out by Councillors and volunteers during 2016. This report included an update for the Plantings and Millennium Field. *A copy of this report is available from the Parish Clerk.*

### **16/124. FLOODING**

- 16/124.1 Cllr Illingworth gave Councillors and the Public an update and the agreed actions which had resulted from the village meeting with Local Authority representatives. The meeting had taken place on 6 October 2016. *A copy of the minutes of this meeting is available from the Parish Clerk.*

Agreed actions included the building of a scrape which could be financed within the current financial year and a Section 19 report by the end of December 2016.

A member of the Public had asked questions about the Section 19 report during the Public Open Forum and Cllr Illingworth had answered all of his questions.

- 16/124.2 Cllr Illingworth gave out information of the Community Resilience Plan. A village committee would be required if this plan was to be successful and work well for the community at times when emergency situations occurred. Volunteers would be needed from within the village. HBC had confirmed they would give the village a pallet of Sandbags once the plan was in place. A desktop exercise could be carried out, once the plan was up and running.

Adopted: C. A. Beckett (Chairman)

Date: 21.3.17

**16/125. CLERKS REPORT**

- 16/125.1 Dates for the Parish Council meetings 2017 as every 3rd Tuesday Bi-monthly were agreed.
- 16/125.2 Clerk gave a report from the YLCA Branch Meeting 3 October 2016.
- 16/125.3 Clerk confirmed FOI request had been dealt with according to Council policy.
- 16/125.4 Clerk updated Council with reports from Area6 Highways. Cllr Fathers asked Clerk to report 'Give Way' sign at crossroads which had been down for some time.
- 16/125.5 Clerk updated Council with the instructions received from NY Police for the inconsiderate parking at Rudgate.
- 16/125.6 Details of the reply from HBC Planning in relation to Planning Reference 12/00898/PNA were discussed. No further action required.

**16/126. ALLOTMENTS**

- 16/126.1 Documentation had been received from NYCC for the purchase of the Allotment land. Signed documents were returned to NYCC.
- 16/126.2 RESOLVED: Council agreed to make the payment in full for the allotment land, a cheque to be signed at the end of the meeting.

**16/127. LONGLAND LANE**

- 16/127.1 The footpath had been cleared on Longland Lane. Highways have agreed to clear the other areas and will be issuing a letter to the Landowner advising them of their responsibilities and legal action if this land is not maintained.

**16/128. TREE INSPECTIONS**

- 16/128.1 Cllr Voakes advised that the Tree Surgeon would remove the dead branches from two trees in the Plantings. Clerk currently seeking permission for the Horse Chestnut Tree to have branches which are tangling in the overhead telephone wires to be removed. (TPO on tree) Application to HBC Planning has been made.

**16/129. PLAY PARK INSPECTION**

- 16/129.1 Play park inspection had been circulated to Council. Some actions were required. The Play Park ownership lies with the Village Hall Committee. RESOLVED: Council agreed that Clerk should send A copy of the Play Park Inspection to the Village Hall Committee Chairman and also request confirmation that the Village Hall Insurance does have cover for the Play Park. Also to advise VH Committee that any Assistance with costs for maintenance can be put before the Parish Council for their consideration.

**16/130. GRANTS**

- 16/130.1 Discussion took place reference the application from the Whixley and Green Hammerton PCC for a grant of 50% of the grass cutting costs. Proposed by Cllr. Beckett and seconded by Cllr Illingworth to award the grant. RESOLVED: Council agreed to award the grant and request early notification of quotations for the 2017 financial year.

**16/131. HBC PARISH CONSULTATION MEETING**

- 16/131.1 Cllr. Beckett & Clerk reported on the recent Parish Council Consultation Meeting held by HBC. A very worthwhile meeting for future attendance.

**16/132. PLANNING APPLICATIONS FOR CONSIDERATION**

- 16/02765/OUT - Outline planning application for erection of Agricultural Worker's Dwelling, Low Farm Starra Field Lane, Whixley. **Planning Committee Meeting to consider this application. Full Council noted.**

**16/133. PLANNING DECISIONS AND APPEALS**

- 16/02765/OUT Low Starra Farm, Field Lane, Whixley. Outline application for erection of Agricultural Workers dwelling with all matters reserved. **APPROVED.** (Circulated 15.10.2016)
- 16/02731/COU Application for the conversion and alteration of outbuilding to form holiday let. Tanyard House, Stonegate, Whixley. **APPROVED with conditions.** (Circulated 25/10/2016)
- 16/03438/OUT Outline application for erection of 1 bungalow at High Drive, Whixley, York. YO26 8AL. **APPROVED. Subject to conditions.** (Circulated 7/11/2016) **All decisions Full Council noted.**

Adopted: C. H. Beckett (Chairman)

Date: 21.3.17

**16/134. BT KIOSK**

16/134.1 Lengthy discussion took place and various options for the use of the BT Kiosk were offered. Differing views and opinions were considered. The Chairman put the matter to a vote. The Proposal was to either retain the kiosk or let it be removed by BT. RESOLVED: A majority vote of 5 for and 2 against agreed to let BT remove the Telephone Kiosk. Clerk to advise HBC.

**16/135. MINERALS AND WASTE JOINT PLAN**

16/135.1 Cllrs. ad looked at this plan and it was agreed no response was necessary at this time.

**16/136. VILLAGE WEBSITE**

16/136.1 Funding had been awarded to purchase equipment for the Clerk to administer the website and Council business.

16/136.2 Cllr Illingworth updated Council of the creation of the Village Website and when this had been agreed.

Due to the amount of hours the Clerk is employed for, changes were necessary to maintain the entire website.

Discussion took place. RESOLVED: Clerk to maintain Parish Council business and legislative requirements for

Transparency and Accountability. Each separate organisation/committee within the village to administer and maintain their own pages.

**16/137. HARROGATE DISTRICT LOCAL PLAN**

16/137.1 Cllr Illingworth gave Council details of how the plan would affect Whixley. Discussion took place regarding the proposed new settlement. The Parish Council had carried out a mail drop, encouraging residents to send their comments to HBC.

16/137.2 Cllr. Beckett had prepared some initial comments on behalf of the Parish Council. RESOLVED: Cllr. Beckett

To attend the meeting at Green Hammerton and make any necessary additions to the comments for circulation to full council. Clerk to forward the Parish Council comments to HBC Planning.

**16/138. PLANTINGS**

16/138.1 Details of work carried out in the Plantings and future plans had been read out during the Public Open Forum.

**16/139. WHIXLEY SHOP**

16/139.1 Correspondence from tenant discussed. Clerk to contact tenant to ascertain costs involved for servicing the Air Conditioning Unit.

**16/140. BUDGET/PRECEPT**

16/140.1 Draft Budget and financial report prepared by the Responsible Financial Officer had been circulated to Full Council. Discussion took place. RESOLVED: To adopt the draft budget as the annual budget.

16/140.2 Lengthy discussion and debate took place regarding the Precept for 2017/2018. Chairman proposed Precept be raised by £1500, seconded by Cllr. Beckett. RESOLVED: A majority vote of 5 for, 1 against and 1 abstention voted to increase the Precept by £1500 for the Financial Year 2017/18. Cllr Bailey wished to record that he had voted against the precept being raised.

**16/141. FINANCIAL MATTERS**

16/141.1 To receive Cash Book, Bank Balances & Reconciliation: - FULL COUNCIL AGREED

Cash book balance as at 30th August 2016 £4,871.59

	Debits	Credits
Farm/land Grasscutt.	714.00	
Jim Besant plantings	20.00	
Clerks Salary	551.32	
Offices Expenses	11.66	
Moneysoft payroll	36.00	
HBC Precept		3,159.00
HBC Grant		91.00
Transparency Fund		1,012.44
Hedge Cut Mil Field	36.00	
Village Shop Insurance	201.68	
Insurance payment		201.68

Cash Book Balance as at 30th October 2016 £7,765.05

Bank Statement Balance as at 30th October 2016 £7,765.05

Adopted: C. H. Beckett (Chairman)

Date: 21.3.17

16/141.2 Village Shop account:	<b>Balance as at: 5 Sept 2016</b>	<b>£2,727.54</b>	
	Receipt of Rent Payment 3rd qtr.	£ 312.50	
	<b>Balance as at 4 November 2016</b>	<b><u>£3,040.04</u></b>	<b>AGREED.</b>

16/141.3 Payments:	Patrick A Watson (Mill Field Hedge)	£ 30 plus vat	PAID
	Royal British Legion	£ 25	PAID
	Cllr Bailey Sign Mill Field	£ 25 plus vat	PAID
	HBC Play Park Inspection	£ 55.00 plus vat	
	Clerks Salary 9th Oct to 8th Dec	£543.72	
	Office expenses	£ 5.21	
			<b>PAYMENTS AGREED.</b>

Transparency Fund expenditure for equipment (List Circulated) allowance £507.00 **AGREED.**

16/141.4 To receive details of VAT reclaim for £148.60 received early November. **NOTED.**

**16/142. CORRESPONDENCE (Not included in the agenda).**

HBC Waste & Recycling Collection Services for XMAS/New Year/Bank Holidays 2017. (Circulated 03/10/2016)  
HBC Gambling Act 2005, Statement of principles for gambling 2016 to 2019. (Circulated 15/10/2016)  
Local Government Boundary Commission Review (Circulated 9.11.2016)  
Weekly Email News Digest - Monday, 14 November, 2016 (Circulated 14.11.2016)

**16/143. PARISH COUNCILLORS REPORTS**

16/143.1 Bench at the Millennium Fields. Cllr. Beckett to chase Contractor/Supplier.  
16/143.2 Hedge overhanging footpath. Clerk to write to Landowner.  
16/143.3 Cllr. Bailey requested a copy of the plans for the drains at Whixley Cut. Cllr. Illingworth to forward.  
16/143.4 Cllr. Voakes had been asked if the Notice Board at the Village Shop was for Village use or PC only. Board is for village use. Clerk to advise shop tenant.

**16/144. COUNTY & DISTRICT COUNCILLOR REPORTS**

No County or District Councillor present.

**16/145. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**

None other than those carried forward within the agenda.

**16/146. DATE & TIME OF NEXT MEETING**

Tuesday 17 January 2017 at 7.30pm.

**MEETING CLOSED AT 9.55PM**

Adopted: C. H. Beckett (Chairman) Date: 21.3.17