

LOOK OUT



Helping to protect over 18,000 households

July 2014

**HARROGATE & DISTRICT
NEIGHBOURHOOD WATCH ASSOCIATION
NEEDS YOU DESPERATELY**

THERE IS A GRAVE RISK OF OUR WELL ESTABLISHED H&D NHW ASSOCIATION BEING DISBANDED BECAUSE OF A LACK OF INTEREST IN COMMITTEE MEMBERSHIP. THE COMMITTEE HAS BEEN RUNNING UNDER STRENGTH AND OUTSIDE OF OUR CONSTITUTIONAL REQUIREMENTS FOR A WHILE NOW AND WE HAVE HAD NO SUCCESS IN FILLING THE ADVERTISED VACANCIES. WE HAVE NOW REACHED THE SITUATION WHERE BECAUSE OF ILLNESS OR OTHER PERSONAL REASONS WE SHALL BE LOSING FURTHER COMMITTEE MEMBERS AT THE COMING ANNUAL GENERAL MEETING.

AT THE NEXT AGM ON WEDNESDAY 19th NOVEMBER 2014 WE SHALL REQUIRE NOMINATIONS FOR:

**CHAIRMAN
VICE-CHAIRMAN
SECRETARY
TREASURER
AT LEAST THREE OTHER MEMBERS**

IN THE MEANTIME WE CAN CO-OPT ANY MEMBERS TO THE COMMITTEE. IF INTERESTED CONTACT THE CHAIRMAN, KEITH ROBERTS, FOR A CHAT ON 01423 562743 OR SEND A MESSAGE TO: info@nwatchharrogate.org.uk

URGENT: COORDINATORS - PLEASE PASS THIS ON TO YOUR MEMBERS

TO PREVENT CRIME IS EVERYONE'S RESPONSIBILITY
AN OVERVIEW OF THE WORKINGS OF THE ASSOCIATION

Neighbourhood Watch is one the biggest voluntary organisations in the UK and received the Queen's Diamond Jubilee Award for Volunteering. It is a registered charity and non-political. NHW is not run by the police, although we work closely with them.

Here is your chance to put something back into the community, meet new people, join a friendly committee and learn about crime and crime prevention, passing on this advice to the local community.

Committee Roles and Responsibilities

The Committee's main aims are to work with the police to combat crime and reduce the fear of crime through increased vigilance and reporting of suspicious incidents. We advise members on security matters and keep them informed of current crime trends and preventative measures. We provide on-going support and training to schemes and also promote neighbourliness, particularly supporting the elderly and vulnerable. We also raise funds to provide the above relying solely on charitable donations.

Chairman's Role and Responsibilities:

Represents NHW in meetings with NY Police at Superintendent /Chief Inspector level. Also a member of the Community Safety Partnership Committee, Police Technical Tasking Group, Safer Neighbourhood Team and is the primary contact with other organisations such as Trading Standards, AGE UK, NY NHW Association, etc. Chairs committee meetings and reports back from the above meetings.

Vice Chairman Role and Responsibilities:

Manages special projects, deputises for other members of the committee as required and attends some of the above meetings when chairman is unable to do so.

Secretary's Role and Responsibilities:

Assists with management of committee, makes arrangements for meetings, (including AGM), and prepares agendas and minutes. Needs to be familiar with Word and have access to email.

Treasurer's Role and Responsibilities:

Responsible for financial management of H&D NHW funds. Writes financial reports for Look Out, committee meetings and AGM. Prepares end of year audit of assets and funds and files a simple tax return online.

Other committee members are required to help with specific tasks such as set up meetings, assisting with website, representing other areas in the District such as Nidderdale and Ripon.

None of the roles is onerous and generally duties take up a couple of hours per month. The committee meets every 2 months and meetings last approximately 2 ½ hours.

All committee members are covered by public liability insurance. Approved expenses can be reimbursed.